

JOB OUTLINE	
JOB TITLE: Fast Track Swimming Teacher	JET CODE:
SERVICE: Enjoy Leisure	
REPORTING TO: Service Manager	
RESPONSIBLE FOR: None	
GRADE: Grade 4 rising to Grade 5 upon attaining qualifications.	
HOURS OF WORK: Various hours available to fit within our Learn to Swim development programme. Minimum requirement of 2.5hrs per week.	
<p>JOB PURPOSE: To deliver swimming lessons in line to a range of age groups and abilities, ensuring a safe, fun environment and a high level of customer service. To play a key part in ensuring children have the opportunity to learn to swim and are safe in the water.</p>	
<p>MAIN DUTIES AND ACCOUNTABILITIES:</p> <ul style="list-style-type: none"> • Deliver a high standard of swimming lessons to participants of all ages and abilities. • Prepare, plan and review all lessons to ensure consistency and quality standards are maintained. Lessons will be planned in line with enjoyleisure's swimming Lessons Scheme of Work • Prepare and set up equipment used to support swimming lessons. • Assess individual needs, and offer reasonable support ensuring an inclusive approach. • Regularly assess individuals against the Learn to Swim framework and update this on our Learn2 system manually or through tablets. • Appropriately respond to any parent/guardian issues which may arise. • Inform Swimming Development Officers of children who are ready to progress to the next level and of any other matters that may arise. • Attend at least three staff training sessions per year in order to maintain NRASTC knowledge. • Attend regular CPD training in order to maintain swimming teacher skills and competencies. • Ensure a high level of professionalism and customer service at all times. • Ensure a safe and fun environment for all children. Undertake rescues and administer remedial treatment as required. <p>Other such duties as appropriate to the grading of the post as required by the Chief Executive of enjoyleisure.</p>	

FACTOR	ESSENTIAL	DESIRABLE
Qualifications and Attainments	<ul style="list-style-type: none"> • Educated to Nat 4 or above in English/Maths/PE and/or able to demonstrate equivalent knowledge, skills and competencies gained through previous experience 	<ul style="list-style-type: none"> • Child Protection Training • Early Year Qualification • Additional support needs (ASN) Qualification
Experience & knowledge (in an employed or voluntary capacity)	<ul style="list-style-type: none"> • Experience of working with children • Experience of providing a high level of customer service 	<ul style="list-style-type: none"> • Experience of Swim Teaching or coaching • Experience of coaching children or adults
Competencies - Skills & Knowledge	<ul style="list-style-type: none"> • Ability to build effective working relationships and be part of a successful team • Excellent organisational skills • Ability to communicate in a positive and effective way. • Positive and can do attitude. • Desire to help others develop. • Ability to execute a high level of professionalism. • Ability to problem solve and make informed decisions. • Ability to develop a positive rapport with pupils 	
Additional Requirements	<ul style="list-style-type: none"> • PVG membership for Vulnerable Adults and Children is an essential requirement of this post 	